



## INFORMATIONAL PRESENTER/ HEALTH SCREENER/ SPONSOR GUIDELINES & AGREEMENT

*When sponsoring meals at a Mid-East Area Agency on Aging (MEAAA) senior resource center, or if selected as a presenter or screener at an MEAAA program location, I agree to abide by the following guidelines:*

- Informational presentations are solely to provide information to older adult audience.
- Informational presentations must offer all sides of an issue if it is one of controversy.
- Health screenings are not intended for diagnostic purposes and screeners must remind all participants to speak with their primary care provider regarding any screening results.
- Presenters may only give informational presentations that have been approved by MEAAA.
- Presenters, sponsors, or screeners may only distribute handouts that have been approved by MEAAA.
- The roster of participants attending a sponsorship exhibit, presentation, or screening is only for MEAAA's use.
- Presenters, screeners, and sponsors may only collect participant contact information if it is given voluntarily by participants and is not in exchange for any service or good, including raffles and prize drawings.
- Presenters, screeners, and sponsors are prohibited from selling any product or service at MEAAA program locations, as the purpose of the presentation is strictly informational.
- Presenters, screeners, and sponsors are prohibited from distributing business cards/brochures to participants; however, materials may be made available on the day of the program for participants to voluntarily collect.
- MEAAA does not endorse presenters or presenting organizations.

I have read and agree to follow all of the guidelines stated in this agreement. Violation of any terms of this agreement may result in immediate removal from the approved list of informational presentations, presenters, or health screeners.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Organization Name: \_\_\_\_\_